

**Nanaimo Curling Club
Executive & Board of Directors Meeting
May 17, 2022, at 7:00 PM**

Meeting Protocol

President: April Gale Seixeiro called the meeting to order at 7:00PM

Present: April Gale Seixeiro, Brian McRory, Tom Weinreich, Mary Ellen Konyer, Kellie Rice, George Duffle, Earle Plain, Kory Hurst, Terry Miller, and Andrea Trepanier

Regrets: Carolle McIntosh

Guest: Janice Ainsworth

Minutes: Kellie Rice's minutes of April 19th, 2022, were adopted with corrections unanimously

Correspondence In/Out- None

Presidents Report- April Gale-Seixeiro: See written report.

- April submitted a letter stating she would not sit as Past Chair next year to be filed.

Treasurers Report- Tom Weinreich

- We have a term deposit coming due
- Our fiscal year end was on April 30th, so our Profit and Loss YTD report is the final snapshot of the 2021/2022 season.
- Gross profit was up 91% from last year. However, once expenses are considered, we actually lost \$23.76 more than we did last year – an insignificant difference.
- Between CEWS and CERS the amount received by the club was \$57,553.20. Hopefully we'll be able to make up that shortfall in the 2022/2023 season.
- Our balance sheet is strong entering into the summer doldrums.

Team Reports:

- a) Vice-president and Newsletter- See written report
 - The present time slot for Learn to Curl is less than ideal. An earlier time would be much better.
- b) Fund raising – Kory Hurst- No fundraising Report **Action** Kory will consult with Muir Meredith about the fundraising prior to the AGM
- c) Membership and communications – Vacant
- d) Volunteers, Bonspiels and Catering – Earle Plain- No Written report
 - Senior Women may want to move their Bonspiel
 - Junior Bonspiel is too early in the season. Will move to December 10th, 2022

- e) Facilities – George Duffell- No report
- f) Curling- Terry Miller-
- g) Brian McRory: There are still positions we do not have candidates for- Marketing, Fundraising, Bonspiels, Volunteers and Catering, and Facilities.
- h) Strategic Planning- Board members reviewed their positions prior to the meeting with no recommendations.

Managers Report:

- The NCC repairs are part of the City of Nanaimo budget considerations currently. Andrea suggested that the board investigate this and talk with the City of Nanaimo. Tom will reach out to the city.
- Andrea to inform Leakey and Lewicki that the year end books are ready for review.
- Matt completed and submitted the gaming grant.
- Matt has access to everything online now.
- We have a credit with the Nanaimo News Bulletin and could be used in the fall to advertise curling.

Old Business:

- Registration Process- Kellie did contact Curling Club Manager and they would need a month to get us up and running. **Action**-Terry will contact them for the Demo.
- Social Memberships- **Motion:** Part 2 of the Nanaimo Curling Club By-Laws be changed to the following to allow for a new category, social memberships. (Kellie/Mary Ellen)

Carried

- 2.1 There are three categories of members, and a person may apply to the directors to be a preferred member, annual member or a social member.
- 2.2 Preferred members will (i) pay a fee established by the board to become a member and thereafter receive a discount on curling fees as decided by the board and (ii) be voting members.
- 2.3 The directors may provide the preferred members with a priority to curl over annual members.
- 2.4 Annual members will (i) be curlers that pay curling fees decided by the board and are not preferred members, (ii) cease to be members on October 1st of each year, and (iii) will be voting members.
- 2.5 Social members will (i) be non-curlers and will pay an annual fee decided by the board to be a member, (ii) cease to be members on October 1st of each year, and (iii) be non-voting members.

The motion will be sent to the membership in the Notice of Meeting for the AGM June 16, 2022

- Cost of Curling presentation: April has completed and sent to Andrea for her review. Will be presented at the AGM.
- Curling Centre/Curling Club-ongoing

- In-Camera minute storage- **Action-** Kellie

New Business:

- 2022-2023 Budget-: **Action-** Andrea will work on this with Matt in consultation with Tom and Mary Ellen.
- Curl BC coaching course- They have been contacted and informed that NCC would like to host one in the fall. They will let us know later in the year as there have been a few clubs requesting to hold them.
- Director of Bonspiels, Volunteers and Catering Title- **Motion:** (Kellie/Tom) Change the title to remove the reference to catering from the position in all sections of the NCC Bylaws to reflect the change. 4.1, 4.2, 4.4, 4.6, and 4.7. **Carried**
- AGM- Contact Cliff King and Brian Scorer to act as scrutineers for the AGM-**Action-** George
- AGM- **ACTION-** April
 - The motions will be sent to the membership in the Notice of Meeting for the AGM June 16, 2022
 - AGM will be in person
 - Board reports- Andrea will compile and have a power point and written reports available for the AGM. The Board reports need to be sent to Andrea by June 1st, 2022. Reports will be made available to members on June 9th, 2022

Next meeting will be Tuesday June 14th at 7:00PM in person

Motion to adjourn (Tom/Mary Ellen) 7:45PM

Round Table

Reports

President and Membership and communication (acting) report - May 2022

President's comments:

We are very fortunate to have Matt Boll joining us as club manager starting on July 20. Andrea will stay in her current role until July 22 so that Andrea and Matt can have a few days of overlap. In the meantime, Andrea and Matt are working together remotely. Hopefully this will allow Matt to have an efficient ramp-up when he starts as manager.

- Accomplishments in the last month:
 - Responded to four emails from one member regarding a members' proposal for the AGM and a question about a league expense reimbursement cheque.
 - Sent MailChimp to members regarding the hiring of Matt.
 - Social media interaction on Facebook.
 - Draft Cost of Curling document has been prepared and is being reviewed.
 - Initiated strategic plan update on individual positions by board members. No board members submitted any updates so this item is closed.
 -
- Tasks to do:
 - Kellie has requested further data on non-returning members. I will defer this to the next board / manager.
 - Finalize Cost of Curling document.
 - Prepare for AGM.

Possible future Grand Slam of Curling

- Nothing to report.

Respectfully submitted,
April Gale-Seixeiro

VP & Newsletter Report

Newsletter

- Postponed until end of May.
- Waiting for articles

Learn to Curl Program

- Consulting with other coaches regarding availability for next season.

Canadian Stick Curling Championship - Information

- NCC has been awarded our bid to host the 2023 Canadian Stick Curling Championships. (Mar. 30 -April2)

- Sherril Minns will send me documentation and information from the event held last month in Moncton.
- I am currently seeking advice and assistance from previous club members who have chaired similar events.

Respectfully submitted,

Mary Ellen Konyer

Nanaimo Curling Club - Managers Report

May 17, 2022

Facility

- City of Nanaimo Budget has been announced. I have enquired with our city liaisons to find out if the roof and ice surface were approved. This was the response:
“The budget announcement is regarding the final approval for the 2022-2026 budget. Municipalities are legislated to finalize by May 15th of each year. The creation of the draft 2023-2027 budget is underway and projects for the curling club will be presented to senior leadership and Council for discussion and deliberation later this year. “
- Information on the budget can be found here:
 - <https://www.nanaimo.ca/docs/departments/finance/budget-in-brief-final-version-with-links.pdf>

Coffee Shop

- Lease extension letter has been signed for Livewire Catering to extend the lease to April 30, 2024.

Bar

- All kegs are now emptied and lines will be cleaned soon. I was hoping to have done already but the service cancelled last minute and I need to reschedule.

Pro Shop

- Nothing to report.

Staffing

- Matt Boll has access to all files for the manager.

Building Usage

- Bookings throughout May, June and July for parties, weddings, celebration of life, community organization fundraiser.

Bonspiels

- Nothing to report.

Leagues

- Nothing to report.

Programs

- Grant submission for the Community Gaming Grants for our programs completed by Matt Boll.

Other

- Books and records are ready for yearend processing.

Respectfully submitted,
Andrea Trepanier