

**Minutes of the Nanaimo Club Executive and Board of Directors**  
**Thursday, June 10, 2021 – on Zoom**

Meeting Protocol:

Present: Brian McRory, Tom Weinreich, Mark Blackell, Mary Ellen Konyer, April Gale-Seixeiro, Terry Miller, Andrea Trepanier, Colleen Leslie, Kory Hurst, George Duffell.

Regrets: none.

Brian McRory called the meeting to order at 7:00 pm.

Minutes:

- Adoption of Mark Blackell's General Board Meeting minutes of the Thursday, May 13, 2021 meeting. **Adopted unanimously.**

Correspondence – Mark Blackell:

- None.

President's Report – Brian McRory: See written report.

Treasurer's Report – Tom Weinreich: There were not many expenses this year and we received the wage and rent subsidy. Mary Ellen asked about rental income and utility costs in comparison to last year. Andrea noted that in May we had three different food business rentals and an NGO paying rent, and, with the increased usage, there was more electricity used than last year. We discussed the profit margin and Andrea noted that utility prices have gone up and we do not have many normal facilities rentals for events and so do not have that revenue stream.

**Team Reports**

- a) Vice-president and Newsletter – April Gale-Seixeiro: See written report.
- b) Marketing – no report.
- c) Fund raising – Kory Hurst: no report.
- d) Membership and communications – no report.
- e) Bonspiels and Volunteers – Colleen Leslie: no report.
- f) Facilities – George Duffell: George asked to be told when the scissor lift will be in to install the banners; Andrea will book it in the second or third week of August if we start as normal.
- g) Curling – Terry Miller: no report.
- h) Nominations & Curl BC – Mary Ellen Konyer: Mary Ellen noted that she has a volunteer in Kellie Rice to step into the Secretary position.
- i) Strategic Planning – Brian McRory: no report.

Manager's Report – Andrea Trepanier: see written report. Andrea noted that the financial statements from the auditor need to be posted for the members.

Old Business: none.

New Business:

- Budget proposal: we noted that the budget is a “best guess” of what will happen this year and that the coming year is hard to gauge as we are unsure of how many curlers will come back. Andrea noted that the numbers in the budget were based on 80% of 2018/19 season; the numbers from 2020/21 and 2019/20 were not used as the pandemic made them unusual. Andrea noted that we will probably do better with advertising and bonspiel fees and also gaming – this is a conservative budget. It was noted that the rent subsidy ends on June 5<sup>th</sup>. At 80% the budget has a \$116,255 loss (\$59,255 before depreciation) and we face the questions of what to do with our fees. If we reached 100% of 2018/19, we would have a \$63,000 loss (\$6,730 loss before depreciation). **Motion** (Brian/April): “that we accept the budget proposal for 2021/22.” Following a question by Mary Ellen, we discussed what we might do if we end up with a large deficit. Kory asked about how much extra cash we have, and Tom pointed out that we do have some cushion in extra cash which can help if we do end up in a deficit next year. Andrea suggested that if we find in the first quarter that our numbers are low, we engage in a concerted fundraising attempt. Some concern about how much could be fundraised was expressed. Following a question by Terry, we discussed how we compare to other clubs in terms of our fees and the need to educate our membership on the nature of the fees was raised. In the late summer we can re-assess the return rates of curlers and see if a revised projection will be higher than 80% of 2018/19 numbers. **The motion was carried unanimously.** Brian and the Board thanked Andrea for all her work.
- AGM preparation. Brian went over his presentation for the AGM. We discussed voting at the AGM and Brian will send Mark his PowerPoint to prepare polls in case we need them.

The next Board meeting will be on Wednesday, July 7<sup>th</sup>, 2021, at 7:00 PM.

Adjournment: (Kory/Mark) The meeting adjourned at 8:06 pm.

## Written Reports

### President’s Report June 2021

Greetings all. Most of the work that I have done since our last meeting has centered around preparation for the June 17 AGM. Notice of the meeting was sent to members on May 20 and posted on the website soon after. Thanks to April for that. I have put together a PowerPoint presentation that I will use for the framework of the AGM. Thanks to Mary-Ellen for giving me

last September's AGM presentation. I used the same format and some of the actual slides directly. Virtual meetings are not ideal, but I believe that I have a presentation that is structured to help get through the business that must be dealt with at an AGM. I will be doing a dry run with you on Thursday. (No, that is not a reason to miss the meeting.....)

Last week I joined Tom, April, and Andrea for a detailed review of the budget that Andrea has proposed. That document has been sent to the entire Board and a motion will be presented for adoption. Of course, a discussion will be held first. Keep in mind that a budget is a best guess scenario and is a fluid document that needs to be monitored through-out the year. Changes may need to be made and that is where our financial policies come in. These policies provide the checks and balances necessary to maintain our financial well-being. See you all Thursday at 7:00 pm via Zoom.

Brian McRory

### **Vice-president and Membership and communication (acting) report – June 2021**

- Accomplished in the last month:
  - Usual social media interaction
  - AGM notification sent out via MailChimp and placed on our website
  - New member guide
    - Started working with Mark Duffell to get this on our website.
- Tasks to do:
  - I will represent NCC at the Curl BC AGM on June 12
  - Cost of Curling presentation
  - Meet the Board Member posts on Facebook
    - This will happen after the AGM, and then I'll queue these up and also update the display board at the club.
  - Meet the Volunteer series preparation

### **2023 Canada Winter Games Qualifier**

- Working on a brain dump of the 2018 BC Masters for Terry

### **Possible future Grand Slam of Curling**

- Reached out to Sportsnet to try to get things moving again. They are working on the schedule for the upcoming two seasons – locations that had their events cancelled due to the pandemic get first option on these upcoming events. After that is settled they will start getting us in the queue for the 2023-2024 season. When site visits start up again we'll be on the list for a visit to Frank Crane Arena.

Respectfully submitted,  
April Gale-Seixeiro

**Nanaimo Curling Club – Manager’s Report**

**June 9, 2021**

**Facility**

- Main floor kitchen faucet repaired.

**Coffee Shop**

- Nothing to report.

**Bar**

- Closed.

**Pro Shop**

- Closed.

**Staffing**

- Nothing to report.

**Building Usage**

- Commercial kitchen rentals
- Pickleball ongoing.

**Bonspiels**

- Nothing to report.

**Leagues**

- Nothing to report.

**Other**

- Community Gaming Grant application for 2021-22 season has been submitted.

Respectfully submitted,  
Andrea Trepanier