

## Minutes of the Nanaimo Club Executive and Board of Directors

Thursday, February 7<sup>th</sup>, 2019

### Meeting Protocol:

**Present:** Mark Duffell, Andrea Trepanier, Mark Blackell, Fred Rumo, Mary-Ellen Konyer, Brian McRory, Vic Brice, April Gale-Seixeiro.

**Regrets:** Chris Vanzandwyk, Andrea Parry, George Duffell

Mark Duffell called the meeting to order at 7:00 pm.

**Minutes:** (Fred/Vic) to adopt the minutes of the regular January 10<sup>th</sup>, 2019 meeting, written by Mark Blackell. Carried.

**Correspondence:** Mark Blackell – Correspondence discussed in new business.

**President's Report:** Mark Duffell – See written report below.

**Treasurer's Report:** Fred Rumo – We reviewed the data on expenses and income and discussed various lines in the report. The financial status of the Club is good.

### Team Reports:

- a) **Vice President & Newsletter:** Mary Ellen Konyer – The January 17th Newsletter was delivered to 767 recipients. Two unsubscribed, 421 opened (55%) the email and 31 people clicked on the links to the club calendar (27) and Facebook (7). Next month there will be an article on the Board's role encouraging people to participate. We are still looking for a treasurer, and Vic will write something to attract people to the position.
- b) **Marketing:** Andrea Parry – no report.
- c) **Fundraising/Curl BC:** Vic Brice – There was a line on someone to replace Fred for Treasurer, but she had to decline. Vic has potentially found one person who has agreed to come on the Board without a specific position.
- d) **Membership and Communications:** April Gale-Seixeiro – see written report below. We discussed who is going to the Curling BC Symposium on June 7-9; there will be a series of events on various topics on the business of curling.
- e) **Bonspiels:** Chris Vanzandwyk – Andrea T. noted that we have a Spring Fling Committee, chaired by Chad Rail, meeting on Monday evening.
- f) **Facilities:** George Duffell – Mark D. noted that George installed some spring-loaded hinges behind the bar and made a cover for the gap in the floor where the lift was.
- g) **Curling:** Brian McRory – no report.
- h) **Nominations:** Vic Brice – due to a survey done we are getting two sets of tickets to the men's championship in Lethbridge, AB, on March 30<sup>th</sup> to April 7<sup>th</sup>. Andrea T. has

applied to WestJet to get free tickets to put together a raffle package; she has no response yet.

- i) **Strategic Planning:** Mark Duffell – We discussed revising the strategic plan. Mark D. will meet with Mary-Ellen and Vic to go over the old plan and discuss adjustments that they will then bring to the Board.

**Manager's Report:** Andrea Trepanier – See written report below.

**Old Business:** April G-S – all the nominated people for Tankard have declined. We discussed names of other people to ask.

**New Business:** Mark B – We had two requests for funding:

- Mary-Ellen's team is going to the Curl BC Club Challenge, held Feb 8 – 10 at NCC. Following our official policy, we agreed to pay the fees of \$315.
- Team Shearer (Leslie Shearer, Susan Chepil, and Carol Dorman of NCC, and Susanne Grundison of Campbell River CC) recently won the Senior Ladies Island Playdowns held in Qualicum on Jan 18 - 20. They asked the Board for funding for the BC Senior Provincials being held in Trail on Feb 18 - 24. Following the formula in our official policy (accounting for the fact that 3 of 4 of the team are club members and factoring in travel) we agreed to pay \$575.
- There was a discussion of year-end procedures.

**Adjournment:** (Fred) The meeting adjourned at 7:56 pm.

**Round Table.**

The next meeting will be on Thursday, March 14<sup>th</sup> at 7 pm.

## Reports

### **President's Report February 2019**

The month of February is proving to be a busy one at the Nanaimo Curling Centre. Last weekend the Nanaimo Ladies Prohibition Party Bonspiel was in full swing. A great time was had by all!! Well done to the organizers on a very fun bonspiel. The PCMCA Zones are running this weekend, followed by the Senior Ladies Bonspiel next week.

Congratulations to Team Shearer for winning the A event at the Ladies Prohibition Bonspiel. Team Shearer also recently won the Senior Women's Island Playdown in January at the Qualicum Curling Club. This means they'll represent the Island at the BC Senior Provincials in Trail, February 19-24. Good luck ladies.



### **TEAM SHEARER**

Lead: Carol Dorman

Second: Susanne Grundison (Campbell River CC)

Third: Susan Chepil

Skip: Leslie Shearer

Respectfully submitted,

Mark Duffell

### **Membership and communication report – January 2019**

- Nothing new re Mail Chimp and Facebook. Engagement remains good.
- I've been doing a lot of work on Twitter and getting us networked within BC and with other clubs in Canada and US that are very active on Twitter.
- Mary Ellen and I are working on the Meet the Board of Directors display today.
- Our Tankard nominees have all declined. Let's try to think of someone else.
- Need to work on Meet the Volunteer stories but at this point this may end up being a summer project for publication next year.

Possible future Grand Slam of Curling

- No update on this, and I don't plan to do anything on it until after Masters.

Masters

- Lots and lots of progress since last month. Things are coming together.
- We do not yet have draw times from Curl BC and this is causing some trouble since we cannot finalize the banquet time and the ice crew cannot develop their schedule. I also do not know if we will have any conflict with rescheduled Friday Mixed league on March 8.
- Continuing to work on sponsorship with Andrea and Muir Meredith. Making progress.
- Pat Fraser is Hospitality chair and has put together a good crew to feed snacks to the athletes and volunteers. We will not be providing a full luncheon so that Livewire can have the business during the week.
- Sharon Wright is Ceremonies and Banquet chair and is doing a great job getting these together.
- Ellis Richter is sourcing items for the welcome bags and prize draws throughout the event.
- Mark Duffell has done a great job creating a webpage on our site for the event. We have put out a form that asks for banquet numbers, food allergies, and transportation needs.
- Steve Seixeiro is in place as the event photographer.
- Colleen Leslie is in place as the House chair, but since she is new to the club, I'm working to pair her up with a co-chair who knows where everything is in the club.
- Joanne Phillips is local officiating chair. I will take over this role during the event since she's competing.
- Neil MacFarlane is in place for Transportation as needed.
- Brian Scorer will lead the 50/50 draws.
- Mary Ellen Konyer will work on the event program.
- George Duffell will serve as sponsor host during the event.
- Ian Thorpe will MC the opening ceremony and the banquet.

Respectfully submitted,

April Gale-Seixeiro

## Nanaimo Curling Club - Managers Report February 7, 2019

### Facility

- - Evacuation Drill was completed Feb 5<sup>th</sup>. Thanks to all the board members that attended.
- - Glycol leak has been isolated and repaired.

### Coffee Shop

- Special Supper planned for Feb 15 – Prime Rib and Seafood options.

### Bar

### Pro Shop

- - Planning end of season sale to advertise to all island clubs. Weekend of March 8 to 10 to coincide with the BC Masters.

#### Staffing

- - Genya was off for a couple of weeks. Hired temporary administrator to assist in the interim.
- - Adam is no longer employed by the club.

#### Building Usage

- - Mens, Wineworks Intraclub and Ladies Bonspiels were all a success this past month.
- - PCMCA Zones and Island Club Championships are being played concurrently this weekend.

#### Action Item from Jan 10-2019

- - Pricing for "Boot Master" shoe cleaner \$1,295 new.
- - Sticky Mats 24x30 size \$99 for 60 sheet pad or 24x36 - 4pads of 30 each for \$43 USD on Amazon
- - Cheque for Paint Nite came in.

Respectfully submitted, Andrea Trepanier