

Nanaimo Curling Club
Executive & Board of Directors Meeting
April 19, 2022, at 6:30 PM
Via Microsoft Teams

Meeting Protocol

President: April Gale-Seixeiro called the meeting to order at 6: 37PM

April introduced two guests to the Board. Janice Ainsworth, a new member to the Nanaimo of Curling Centre is considering joining the Board, Matt Boll our incoming Manager was also introduced.

Present: April Gale-Seixeiro, Brian McRory, Mary Ellen Konyer, Kellie Rice, Terry Miller, George Duffell, Earle Plain, Carolle MacIntosh, Kory Hurst and Andrea Trepanier

Regrets: Tom Weinreich

Minutes:

- Minutes of March 20th, 2022
- **Adopted unanimously**

Correspondence In/Out – Kellie

- Letter received from Craig Turnbull and Brad Childe requesting financial support for Canadian Stick Curling Championship being held April 22-25, 2022, in Moncton, New Brunswick
- Motion: Terry/MaryEllen- The NCC Board support Craig Turnbull and Brad Childe to help offset the costs of competing in the Canadian Stick Curling Championships being held in Moncton NB, April 22-25th 2022 in the amount of \$200.00.

Vote: Unanimous

President's Report – April Gale-Seixeiro: See written report.

Treasurer's Report – Tom Weinreich.

- Our total gross profit for the month of March looks pretty good (\$42,239.10) but then again, we were shut down last year at this time due to Covid-19. In comparison, our gross profit for the month of March in 2019 was \$58,890.00 so we have a bit of work to do just to get back to our pre-pandemic revenues. It is noted that our loss for the month was \$18,053.56 - about \$2,000.00 more than last year and about \$10,000.00 less than in 2019 (- \$28,006.56).

Team Reports

- a) Vice-president– Mary Ellen Konyer- The plan is to put out a newsletter in the month of April. - See written report

- b) Marketing – Carolle MacIntosh- Our efforts to bring in some of the Learn to Curl participants into the Spring Fling was very successful. Encouraging participation and facilitating their entry helped
- c) Fund raising – Kory Hurst- No fundraising Report
- d) Membership and communications – Vacant
- e) Volunteers, Bonspiels and Catering – Earle Plain-See written report
- f) Facilities - George Duffell- I have been putting together an orientation package for the incumbent and will give the new Facilities Director a walk through of the building
- g) Curling- Terry Miller- Senior Rink of Choice and the Wolf Pack still need League Reps for next year. April reported that she and Andrea were working on a replacement for Wolf Pack.
- h) Curl BC – Brian McRory-No Report-
Kellie attended the Curl BC Spring Zone Meeting via zoom.
 - Recruiting and onboarding Board members was covered. Making sure that new and potential Board members know what our Mission statement is.
 - When advertising the role clearly outline the role and expectations.
 - Reminder about the Curling Canada Business of Curling Symposium. They may be recording the event. Curl BC members June 16th, they may be able to access Curl Alberta symposium which is being held in Edmonton.
 - Lifetime Members will no longer be required to pay Curl BC affiliation fees.
 - Curl BC Virtual AGM will be held June 12th, 2022
 - Curl BC holding a Curling Day in BC November 5th, 2022
 - Discussion took place on changing the deadline for Curl BC Awards.
 - Looking at a 2- or 4-year Cycle for Curl BC Events
- i) Strategic Planning – April Gale-Seixeiro- April suggested that Board review the plan and suggest any changes needed for their position.

Manager’s Report – Andrea Trepanier- See written report-

- We have a least one booking per month
 - Matt and I have been in touch and are working on the Grant Applications
 - Bar inventory will be completed after the last event in April
- Action Item:** Send cheque to Craig Turnbull for 200.00 in support of attendance at the Canadian Stick Curling Championship.

Old Business:

- Registration Process-Matt is presently using Curling Club Manager in his present job and likes the program. **Action Item:** Kellie will contact Curling Club Manager and inquire about the amount of time needed to get the system up and running.

- Social Memberships -Kellie sent out the Social membership motion. **Action Item:** Kellie will incorporate the changes as discussed and redistribute the Motion prior to the next Board meeting.
- Canadian Stick Curling Championships- See Vice President and Newsletter report. We will know if we are the successful applicants of the Canadian Stick Curling Championship for April 2023 by the end of the month.
- Cost of Curling presentation-**Action:** April
- Curling Centre/Curling Club- ongoing

New Business:

- Manager Search Committee report – An announcement will be sent out to the membership as soon as the Successful applicant has informed his present employer.
- In Camera meeting minutes storage to be saved in a central location. – **Action item:** Kellie will have a motion for the next Board meeting.
- Business of Curling Symposium hosted by Curling Canada in Niagara Falls is in May 2022. The board decided not to send anyone.
- AGM date is set for June 16, 2022, at 7:00 PM.
- Bylaw Changes- the Board noted that any suggested Bylaw changes must be completed and sent out to the Membership with the AGM Notice. This should include removing catering from the Director of Bonspiels and Volunteers title. **Action Item:** Kellie will do this.
- Keith Scott Memorial- April will send out a letter with the details to the membership.
- Coaching Courses for the fall Action Item: Kellie will reach out to Paul Cseke and let him know we would like to host a Club Coach course in the fall.
- Andreas end date and coverage until new Manager starts.
Motion: Terry/Kory I move we ask Andrea to stay on until July 22, 2022, as Club Manager at her present salary.
Vote: 6 in favour-3 against

Next Meeting May 17th, 2022, at 7:00PM TBD if in person or virtual.

Motion to Adjourn Terry/ Mary Ellen at 8:14 PM

Round Table Discussion Session

REPORTS

President and Membership and communication (acting) report - April 2022

President's comments:

We were saddened to hear that Craig Withycombe had a family emergency and would not be able to take on the NCC manager role after all. We wish Craig and his family all the best. The Manager Search Committee reconvened and reached out to our (very close) runner-up candidate. Happily he was still available and has accepted the job. Matt Boll will take on the manager role in July. He will work remotely with Andrea in the meantime so that she can share her knowledge.

- Other accomplishments in the last month:
 - Responded to emails from two members regarding the pay error.
 - Sent MailChimp to members regarding the hiring of Craig and then the update on his not being able to take the job.
 - Social media interaction on Facebook
 - Andrea asked about having pickleball in the club again this summer. Tom and Mary Ellen advised against it.
- Tasks to do:
 - Kellie has requested further data on non-returning members.
 - Expand Thursday Women's Cost of Curling document into full Cost of Curling presentation for the club.
 - Initiate strategic plan update on individual positions by board members. Full review will wait for the next president.

Possible future Grand Slam of Curling

- Nothing to report.

Respectfully submitted,
April Gale-Seixeiro

VP & Newsletter Report

Newsletter

- A newsletter during April will be issued, once we can include information regarding the new manager.
- It would be great to get some information from league reps regarding their league numbers, wrap up get-togethers, and winners if possible.

- It would be great to include information about the Men's bonspiel and the Spring Fling as well.
- I will contact Moira Ryan to request information regarding the Ladies Wind-Up, held April 5th.

Learn to Curl Program

- Some LTC participants joined the Spring Fling in the novice division, although I don't have any specific numbers.

Canadian Stick Curling Championship - Information

Our bid package was sent to the Canadian Stick Curling Association April 2. On April 4th the dates offered were March 30 - April 2, 2023. I received an email from them requesting more information. They said they were very impressed with the bid and photos and wanted more information about location and available travel to/from Nanaimo, information regarding our wheelchair ramp, what events have we hosted in the past, and would we provide practice ice the day previous. They mentioned that there were two other clubs bidding as well. The successful bid will be announced at the championships being held in Moncton April 22 -25.

Respectfully submitted,

Mary Ellen Konyer

Bonspiels and Volunteers Directors Report

Bonspiels

- The Spring Fling Bonspiel (March 25-27) was a big success with 16 teams registered for the regular draw and 8 teams on the Novice side.

Respectfully submitted,

Earle Plain

Nanaimo Curling Club - Managers Report

Facility

- Plant shutdown on March 29.
- Ice has been removed and clean-up completed.

Coffee Shop

- Nothing to report.

Bar

- Nothing to report.

Pro Shop

- Inventory for yearend completed.

Staffing

- All staff has been laid off for the summer. Jayvee will be assisting with rental set-ups as required.
- In communication with new manager to plan transition.

Building Usage

- Bookings throughout April, May, June and July for parties, weddings, celebration of life, community organization fundraiser.

Bonspiels

- Spring Fling was well attended and a huge success. Thank you to Margie Blackley and her team for organizing.

Leagues

- Nothing to report.

Programs

- Grant submission ongoing.

Respectfully submitted,
Andrea Trepanier