

**Minutes of the Nanaimo Curling Club Executive and Board of Directors Meeting
held October 12, 2011**

Attendance: George Duffell , Bob Franklin, Dave Perpeluk, Ron Kaneen, Fred Rumo, Kellie Rice, Jim Davies, Denise Wood, Janet Povey

Regrets: Margaret Obee, Linda Torgerson, Pat Merkel

Meeting Protocol:

- President George Duffell called the meeting to order at 7:00 pm.
- **Motion:** (Fred Rumo/Dave Perpeluk) To adopt the minutes of the August September 21, 2011 regular meeting. Carried.

Vendor Accounts: Denise Wood – The written report was presented. The total under prepaid bills was \$48,164.49. None of the expenses were out of the ordinary. We have not yet received a bill for the chiller which is needed to claim the grant from the CCA.

Correspondence: Margaret Obee-

- Resignation email from the position of Treasurer from Toni Lepore – new business
- A thank you letter from the Sally Noonan team for the club's support – filed
- A request from John Smith for a refund of his membership certificate – filed for action under policy
- A request from Les & Kathy House for refunds of their membership certificates – filed for action under policy
- An email from Heather Beatty on playdown eligibility and what constitutes club membership (affiliation) – new business
- An email from Softserv Innovation outlining the donated costs for developing the NCC web site and providing information for on-going support and development – new business
- **Treasurer's Report:** Denise Wood presented the Treasurer's report. The report is still in transition in an effort to better present the club's current financial position in terms of the approved budget. A floor scraper, power washer and the ice light fixtures have been added to the non-current assets. Dues are being remitted in a more timely fashion this year. A few expenditures are down this year but the variance may be attributable to a timing issue rather than actual savings.
- **Motion:** (Bob Franklin/Janet Povey) To accept the financial report as presented. Carried.

Committee Reports:

- **Finance-** Ron Kaneen-No report .
- **Membership-** Linda Torgerson- No report
- **Catering-** Kellie Rice- Shawn is charging \$15 + HST for the Halloween spiel. The bonspiel committee is being charged \$20 for the meal. Some concerns have been

expressed to Kellie about the amount of revenue generated but this is a year of changes so it is best to wait and see how the new process unfolds.

- **Programs and Services** – Janet Povey- Fred Rumo & Linda Torgerson have taken on the chair position for the Halloween spiel. Doreen Johnson will convene the dining volunteers and clean up. A goal this year is to get the mixed/open leagues to take the initiative in future years for the Halloween and Spring Fling spiels. Follow-up on the proposal from Adam McPherson of Port Alberni for supporting each other's spiels is on-going. So far no interest expressed from the other clubs. Ron Kaneen has noted that several coaches are currently challenging the coaching certification so that we may have sufficient coaches for playdowns. He & Denise are looking at the possibility of using Monday and Wednesday evenings to book lessons (revenue shared between the instructor and the club)
- **Facilities**- Pat Merkel- Facilities Committee Members are: Darren Horton, Louis Cavezza, Brenden Neff, Doug Rutherford, Susan Lobregt and Brenda Chaplin. A meeting was held October 3. Committee looked at the basement area with expansion of meeting room as a possibility, Committee decided as no Priorities Committee meeting had been held since 2008 that the first responsibility was to look at the whole building with Darren and identify needs as opposed to wants. We will then present this survey to the board and as I have already been advised that there is little money available we will identify what can be done this year.
- **Curling** – Jim Davies- Leagues are going reasonably well. Sunday afternoon is proving a challenge. The time change may have been an issue. Bob Munnik has taken the league rep for Sunday and Rod Brown is the league rep for Wednesday Senior Mixed. Total number of teams across all leagues is down 5 teams from last year (when the 68+ of 6 teams did not curl).
- **Volunteers:** -Dave Perpeluk- Poker night is a go for Oct 22. Dave is looking for dealers. A volunteer list is in circulation. We will endeavour to recognize volunteers on a regular basis on the volunteers board.
- **Nominations Committee**- Bob Franklin- Bob is moving on with his plan to work with the Divisions to promote the need for each to be involved as are the Senior Men.
- **Strategic Planning**- George Duffell- The strategic planning board has been dismantled with the idea to condense it to an overview (what has been done, what's happening that's new, what's in the longer term). This is an off year (major updates are on a 2 year cycle) so how best do we continue to communicate.

An idea arose that we should combine this condensed presentation with a picture board outlining the work being done by each of the board members. This would be changed on a regular basis so it does not become stale. Jim Davies will be the first member on the board.

- **Curl BC**- Bob Franklin- Bob attended the Curl BC Region 9 meeting on October 2. Numbers of curlers is still declining and various clubs are taking initiatives to reverse the trend. One of the ideas is to promote leagues which run for a shorter period to attract people by reducing the time commitment. Robbie Gallagher from CurlBC attended and talked about what support they can offer the clubs.

- **Revenue Generation**-Fred Rumo- The license for the raffle is in process with the draw scheduled for December 16.

Manager's Report: - Shawn is having to upgrade the fan in the char broiler as there is too much smoke with the current fan. Good numbers for the international students and the clinics. School program is off to a slow start. Patty is phoning teachers as many did not receive the faxes. Could be an issue with the current negotiations. Dues are coming in more quickly this year. Early bird draw winners are being presented with their prizes in front of others in their leagues.

Ice Technician's Report: - Darren Horton – No Report.

Old Business: -

None

New Business/Business Arising from Correspondence:-

a) Treasurer

Bob will commence scouting for a new Treasurer shortly.

b) Club Membership

Denise received a request from Penny Shantz to affiliate a player who lives in Vancouver with NCC even though that player will not participate in any curling league. Rule 4.b would allow that to occur providing the player meets the eligibility rules of the club. Currently that is a certificate or payment of the affiliation and capital reserve fees.

This may also have ramifications on our policy for financial support to curlers who represent our club in the second or later rounds of playdowns. Ron Kaneen will review the current policy and criteria and present recommendations to the board at its next meeting.

c) Web Support

A "bill" was received from Ed Zwart of Softserv Innovation in the amount of \$9,500. This represents the value of his donation to the NCC to develop the site.

In the email he further indicated that the cost of hosting for last year and this year, plus the registration of 2 domains (nanaimocurlingclub.ca and nanaimocurlingcentre.ca) for a period of 10 years would cost the club \$879.20. The board recognizes this as money that should be remitted to Softserv.

Moved (Ron Kaneen/ Bob Franklin) to pay Softserv the amount of \$879.20 for web hosting from September 30 2010 to September 20 2012 and for the purchase of the 2 domain names expiring in 2022. - Carried

The club will also have to negotiate with Softserv for continuing and on-going support of the site including modifications initiated by the NCC. Changes would be on a case by case basis with standard approval procedures followed.

Also we need to be assured that we have access to the root source for the site and ownership of all code.

Round Table Discussion:-

Some concerns about the amount of gaming commission grants to curling clubs. Denise has talked to CurlBC and will follow up on asking for reconsideration.

- **The next regular Board meeting will be Wednesday, November 9, 2011 at 7:00 pm.**
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- **Adjournment: Motion (Janet Povey)**
- **Meeting adjourned at 8:55 pm**

**Ron Kaneen for
Margaret Obee
NCC Secretary**