

**Minutes of the Nanaimo Curling Club Executive and Board of Directors Meeting
held June 22, 2011**

Attendance: Margaret Obee, Bob Franklin, Denise Wood, Kellie Rice, Fred Rumo, George Duffell, Dave Perpeluk, Pat Merkel, Linda Torgerson, Ron Kaneen, Janet Povey, Jim Davies, Toni Lepore

Regrets:

President George Duffell welcomed new members Linda Torgerson and Ron Kaneen.

Meeting Protocol:

- President George Duffell called the meeting to order at 7:05 pm.
- **Motion:** (Bob Franklin/Fred Rumo) To adopt the minutes of the May 25, 2011 regular meeting. Carried.

Vendor Accounts: Denise Wood – Denise presented her written report. Fortis BC will be paid \$1500 per month through September.

Correspondence: Margaret Obee-

- A letter was received from DCS Technologies Inc. regarding their Point of Sales system.- Filed.
- A letter was received from Revenue Canada re the audit of the Nanaimo Curling Club conducted by the CRA. -Referred to new business.

Treasurer's Report: Toni Lepore-The written comparative income statement and balance sheet was presented. The \$50,000 GIC will have to be cashed for operations.

- **Motion:** (Bob Franklin/Pat Merkel) To accept the financial report as presented. Carried.

Committee Reports:

- **Finance-** Ron Kaneen-the finance committee will have two areas of focus this year. One is to have a financial report that looks more like the budget to do a year over year comparison. The second is to see how the depreciation of equipment affects the bottom financial line of the Nanaimo Curling Club.
- **Membership-** Linda Torgerson- Linda is looking forward to her new position on the Board.
- **Catering-** Kellie Rice- Kellie attended the Curl BC AGM and attended the Volunteer workshop .She stressed the need for us to appreciate and recognize volunteers. Volunteers now want short term volunteerism so they know the limits of what they are volunteering for. As a Curling Centre we should have a volunteer award open to both men and women.
- **Programs and Services** –Janet Povey- No Report.
- **Facilities-** Pat Merkel-Pat's goal is to form a committee to put together a plan for facilities renewal. She wants the names of people who have skills in building areas to sit on the committee and then wants to tie into the Volunteer committee to get the work done.

- **Curling** – Jim Davies-Jim is looking forward to his next year of work as Director of Curling.
- **Volunteers:** -Dave Perpeluk- Dave will work with Kellie and Pat to get a good group of volunteer workers. He will also be holding Poker Tournaments.
- **Nominations Committee-** Bob Franklin-Bob wants to try a slightly different approach to this committee. He would like all Divisions to send reps from their Division to be involved on Committees to get a more rounded representation. This should help to get people willing to take positions on the Board.
- **Strategic Planning-** George Duffell-This committee will meet early in the season. Last year the Strategic Planning Committee had suggestions for some changes to Director titles. These roles will be looked at again.
- **Curl BC-** Bob Franklin- Denise, Kellie, Toni and Fred attended the Curl BC AGM. Denise and Fred attended a Grant writing workshop and found out there is a Federally registered Charity number that we might be able to get.
- **Revenue Generation-**Fred Rumo- Fred is working on levels for Sponsors. He plans on two raffles next year.

Manager's Report: - Denise presented her written report. Shawn has renewed his lease for two more years. Bar revenue was down and there were fewer rentals and no ice level rentals.

Ice Technician's Report: - Darren Horton – No Report.

Old Business: - Lighting was discussed. Bill Hamilton is looking into the rebates. Denise will email out information and we will have an email vote. We need to know the cost of ballast disposal.

New Business/Business Arising from Correspondence:-

- A discussion was held re the positioning of the defibrillator in our building. Training is costly and must be done every two years. Ron questioned having all the first aid equipment made accessible and on display for all. Sharon Stonehouse and Kellie Rice are working on Disaster Planning for the Curling Club- a total emergency preparedness plan. This will help to decide where equipment will be situated.
- There was some graffiti on the side of the building and Steve painted over it. Some siding on the roof needs repair. Dave will meet with Pat to rectify this.
- The letter from Revenue Canada was discussed. Three main issues were revealed.- Advertising revenues, GST/HST for bonspiels and controlled tipping.
- **Depreciation Account** –Presentation by Ron Kaneen-Ron made a very detailed presentation re a depreciation account. If we started the process of having such an account, in five years we would be in a position to replace equipment as required. The Capital reserve and Depreciation accounts could have a cap set on them and the question is how to establish this account. The question was do we support the concept of a depreciation account in principle and the reply was yes. Ron will set up a policy and will bring it to the finance committee by email and will bring it to the board at the earliest possibility.

- **Round Table Discussion –**
- Jim wants a board picture to be taken at the September meeting. The mission statement needs to be put back on the website. Ron volunteered to do this. President George presented Bob Franklin with his gavel and thanked him for his work as President.
- **The next regular Board meeting will be Wednesday, July 27, 2011 at 7:00 pm.**
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- **Adjournment: Motion (Dave Perpeluk)**
- **Meeting adjourned at 9:15 pm**

**Margaret Obee
NCC Secretary**