

## Minutes of the Nanaimo Club Executive and Board of Directors

Thursday, September 12<sup>th</sup>, 2019

### Meeting Protocol:

Present: Brian McRory, Andrea Trepanier, Mark Blackell, George Duffell, John Knox, Tom Weinreich, Vic Brice, Mark Duffell, Muir Meredith, Jim Boutillier.

Regrets: Mary-Ellen Konyer, April Gale-Seixeiro.

Brian McRory called the meeting to order at 6:58 pm.

Minutes: motion to adopt Mark B.'s minutes of the Thursday, August 15<sup>th</sup>, 2019 meeting (George/Jim). Carried.

**Motion:** to appoint Vic Brice to the Board to replace Fred Rumo as Bonspiels Director (Brian/Mark D).

The Board would like to acknowledge and thank Fred Rumo for his long-standing work on the Board in various capacities.

Correspondence: Mark Blackell – None.

President's Report – Brian McRory for Mary-Ellen Konyer: We tabled the Strategic Planning Review until our October meeting.

Treasurer's Report – Tom Weinreich: In August we began to see dues coming in and we are up 5.3% from last year.

### Team Reports

- a) Vice-president and Newsletter – Brian McRory: Brian sent out a September newsletter via mail-chimp focused exclusively on registration; it has a 67% "open rate" and a 26% "click rate" on one or more of the buttons in it. April and Brian are working together trying to streamline the information going out to members. The next newsletter will be a more traditional one with articles in it. Brian received one e-mail around the consistent buzzer policy asking for when an end officially starts.: **We agreed that a new end has begun as soon as the thirds have settled the score.**
- b) Marketing – Jim Boutillier: Thanks to Fred, the big signs are up and were up before the election was called. There is an ad in today and tomorrows paper. Jim will go up to the university to talk with them about the curling rink and will see if we can get some free radio on the Wolf (maybe to promote the new Wolf-Pack league).
- c) Fund raising – Muir Meredith: Muir met with Andrea yesterday. The next task is to work on lead prizes for the raffle. There are federal capital grants that are due in July and we need to plan in advance (perhaps for new speakers and projection

equipment, and a new grease trap and septic tank upgrade – “sights, sounds, and smells”!) **Next month** we will make a motion about working towards this, labeling the raffle the “Sights, Sounds, and Smells Raffle,” and making a commitment of capital funding so that these will be in the minutes so that it can be matched by the government (it may be in-kind donations as well).

- d) Membership and communications – April Gale-Seixeiro: no report.
- e) Bonspiels – Vic Brice: had a cheque for cameras from the men’s league.
- f) Facilities - George Duffell: George dismantled an old cabinet in the Pro-shop and some shelves have been taken out for more clothes to be hung. We would like to thank Bernie Waatainen who finished the bar top where the counter had separated in two places.
- g) Curling – John Knox: John suggested that VIU business students be brought in to help market the club. There is no news to report.
- h) Nominations & Curl BC – Mark Duffell: Mark spent the last few weeks getting the ice cameras installed and adjusted using the lift while we had it.
- i) Strategic Planning – Mary Ellen Konyer: No report.

Manager’s Report – Andrea Trepanier: see written report. In addition, we received a \$25,800 gaming grant. The ice-making course that staff attended was very useful for all. Paul Konyer has stepped up to be the Thursday night league rep. Ian Cook and his team have stepped up for Tuesday night. We asked about how the raffle money had been targeted to complete the on-ice camera job. We will add this to the ‘Sight, Sound, and Smells’ grant application (see above).

Old Business:

- We tabled the decision about meeting times.

New Business:

- Brian and George agreed to sit on a sub-committee to review all policies. Mark B. will send them a cleaned-up version of the policies with various things flagged.

Adjournment: (George/Tom) The meeting adjourned at 7:40 pm.

Round Table.

The next meeting will be on, Thursday, October 10<sup>th</sup> at 7:00 pm.

## Written Reports

### **Facility**

- Small leak in hose connection on drink well, leaked into kitchen below. Found and repaired. Was a faulty fitting that had a split in it.
- Floors on main floor were stripped and waxed.
- Several phone calls to City/RCMP/Fire for problems with the homeless population around our facility. The VI Clean-up crew has been here twice to do cleanups on the bank.
- Dishwasher on main floor sprung a leak and needed to be repaired. Billing not received yet but approx. \$900
- Need repairs to door sweeps on basement level as there are massive gaps under the doors and critters have free reign

### **Coffee Shop**

- Caterer is purchasing new sandwich prep table. We are contributing \$800 to the purchase but they will own and maintain it. This amount is what we would have had to pay Martel for the incomplete repair but they rescinded that bill for the trade-in.

### **Bar**

- All beer and wine taps are operational
- Lift is for sale if anyone is interested, knows anyone interested.

### **Pro Shop**

- Very busy first two weeks of September.
- Pre-season sale happening Saturday, September 21 from Noon to 5

### **Staffing**

- Nothing to report

### **Building Usage**

- Current Bookings for remainder of the summer:
  - o Tuesday, Sept 17 – Sysco Food Photography Show
  - o Wednesday, Sept 18 - Nanaimo Quilters Guild Meeting
  - o Friday and Saturday, Sept 20-21 – Nan Go Grannies Fabric Sale.

Respectfully submitted,  
Andrea Trepanier